

## S3 Resource Committee 5-9-18 Minutes

**Members present:** Tamara Brogan, John Kirkman, Bob Bridwell, Michael Silverman, Irene Smith

Karen Kennedy

### Old Business

1. Irene has been working with Bill Hicks on presentation materials for the private/public fundraising campaign. Ready to put together grant materials. Irene is working to get BOLM ready for grants and for the increase in funding. In the next couple of weeks, Terry Allebaugh and Rachel Picard will be helping Irene with getting BOLM grant ready. Irene is registering BOLM with Grants.gov. (federal gov grants) Irene is planning on training 2 BOLM volunteers to learn grant writing. She noted that they need a computer system. The EW shelter has 30 PIT count bags.
2. The Linden Ave Project has been taken off the list of projects for our committee after conversations between city and SHA.
3. Karen received a proposal from JLHCA for the city homeless workers program. Karen turned in the city for the budget process. She has not heard back from the city.
4. Karen is working with Bill Hicks to get tech specs from the architect for the A/C and plumbing. Once she gets the document she will put together a bid and start the bid process. The Lighthouse group from BB&T put a new kitchen in the EW shelter.
5. Irene and Emily are waiting on documents. They will make a list of grantmakers.

### New Business

1. The committee looked over and discussed Irene's fundraising plan. Tamara suggested some changes and the committee agreed to use Irene's plan.
2. The committee looked over and discussed the project descriptions for the EW and MAC projects. The committee agreed to merge the three documents together to form one document. Irene will put them together into one document.

### Action Items

1. Irene will continue to work with Bill Hicks and BOLM to get them grant ready and get the presentation materials ready. Terry and Rachel will also start to work with BOLM and get them ready. Irene will train two volunteers for BOLM for grant writing.
2. Irene will merge the three project descriptions into one document. She will also edit the fundraising plan agreed on by the committee.
3. Karen will keep up with the status of the proposal of JLHCA to the city for the homeless workers program.

4. Karen will work with BOLM on getting the tech specs and other information needed to put together a bid for the A/C and plumbing at the McIver School.

Next S3 Resource Committee Meeting is June 6, 2018