

Service Provision Committee Meeting



The Enrichment Center-1615 S. Third Street  
Sanford, NC 27330

Monday, January 8, 2018

3:00 P.M.

Committee Members Present: Tami Carter, Kendra Martin, Heather Garrity, Chris Kelley, Janet Maynard,  
Teresa Kelly

- I. Meeting Called to Order By Tami Carter, Chair
- II. Old Business
  - a. Review of minutes from 12/11/17
- III. New Business
  - a. Coordinated Assessment Update
    - i. Coordinated Points of Entry-ten agencies
      - Johnston-Lee Community Action, HAVEN, Salvation Army, Family Promise, Lee County Library, Men's and Women's shelters, Enrichment Center, Central Carolina Hospital, Department of Social Services, and Bread of Life (Extreme Weather Shelter)
    - ii. Coordinated Diversion
      - Discussion of how Coordinated Assessment/HMIS entry will work
      - Will have a guide for each agency to have to use for other referral information
      - Each agency will be sending primary contact and information for who will be entering information
      - Google Doc will be used for all agencies to see bed availability
      - HMIS information will be accessible to all points of entry who are have HMIS access
      - Discussion of using Charity Tracker to avoid duplication of services
      - The less complicated the system can be, the better
    - iii. 2-1-1
      - Kendra advised that if we are going to use 2-1-1, we need to put our name on their list ASAP. If we do so now, we can be up and running by fall at the earliest.

b. Review Service Provision Committee Goals

i. Review

1. Went through details of each goal: goals, steps, goal champion, timetable, and notes

2. Goal for distributing provision boxes during PIT count:

-Resource development said we could get donations instead of funding being sought after.

-Michael Silverman will be soliciting donations in the community for items to put into provision boxes that we can put together ourselves, or can be put together by a group. Tami will compile list of specific items for donations. 50 boxes/bags would be more than enough. CUOC may can help supplement items for these.

3. Add vocational rehab to goal of increasing income opportunities

4. Need to add mental health and addiction services providers to the group- add to first goal of bringing more providers to the table.

ii. Approval

1. Committee has agreed upon the goals. It will be submitted to Terry and then to the larger task force.

IV. Other Discussion

A. Discussion of how to get the word out about the extreme weather shelter when it is open. Max amount on any night has been 12 beds full

B. Talked about the need for training individuals for a job with a self sufficient wage, talked about the challenge of finding a job with a good wage in our area, as well as the need for more affordable housing and the lack of it in our area

C. Discussed the challenges of the lack of transportation and how that affects job stability

D. Tami will forward information for resource guide for the group to review. This will help us in creating the diversion plan to be used with coordinated assessment.

V. Adjournment – Next meeting on January 22, 2018 3:00 PM

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