

S3 Housing Connect – Data and Metrics Committee Meeting

November 6, 2017, 10:00am

Meeting Minutes

Present were: Emily Schwartz, Teresa Kelly, Johnnye Waller, Karen Kennedy

Meeting was called to order.

1. Discussions regarding the Oct. 4 Point In Time Survey findings
 - a. The previously sent out spreadsheet was reviewed totaling 99 individuals identified as homeless. (HUD Standards 64, 35 did not meet HUD guidelines)
 - b. Lessons learned from survey:
 - i. Main reasons for homeless issues were Unemployment, Domestic Violence, and Unable to pay rent.
 - ii. Perhaps wait until after dark or early the following morning. Suggestion to go early the following morning with coffee and donuts.
 - iii. Wait until after the 2nd PIT in Jan. to eliminate sites on the Map to reduce number of needed volunteers and multiple places to visit.
 - iv. Emphasis on PIT Training to not take clipboards to one on ones and to sit down and talk. Capture as much data as needed, but will not be required.
2. Upcoming Jan. 31 Point in Time
 - a. Emily will be having her baby. We need several key positions for the next PIT. Suggested talking with Sherry Shudra to head up. Will be brought up at S3 meeting this week. Needed items:
 - i. 1 Person - Volunteer Contact
 - ii. 1 Person - Tools of Engagement
 - iii. 1-3 People - obtain surveys/paperwork, gathering data, reporting data received.
 - iv. 1 Person - PIT Training Leader (Sherry Shudra)
 - v. 1 Person - Location Assignments
 - vi. 1 Person – to dispatch/resources during the PIT Count.
 - vii. 1 Person – Communication with Shelters during event.
 - viii. 1-3 People - Spread word to press, businesses, homeless community
 - b. Discussions about just counting for the Jan. 31 event without survey. Wayne/Terry is looking into an app for your phone to help with that survey in January vs. the survey.
 - c. Training will need to be scheduled for volunteers interested in the 2nd PIT Count.
3. Set Goals for the Data and Metrics Committee going forward.
 - a. Provide Grant Statistics for fundraising committee as needed.
 - b. Hold a PIT once per quarter.
 - c. Look into ID Cards by Charity Tracker. Provide a flyer with details during PIT on Jan. 31 Teresa will get more information on this.
 - d. A Google spreadsheet with on time information of open beds, shelters, resources, food pantries, etc.
 - e. Suggestions to resource committee on what we might need financially going forward:

- i. Food, beverages for clients during the PITs
 - ii. Perhaps have insulated mugs made with S3 logo and phone numbers to call like 211 or Haven Crisis Line we could leave with them
- 4. Established a consistent meeting schedule going forward:
 - a. Mondays seem to work best. Meetings will be held the first Monday at 11am at the Chatham Street Conference Room (2nd floor overlooking Chatham Street) at Buggy Factory each month.
- 5. Karen invited everyone to attend the S3 Housing Connect event at the Bread of Life on Nov. 15 from 1-3pm to see the facility that has been approved as the "WHITE FLAG" center and to learn more about this 20-bed shelter for men and women during cold nights.

Meeting was adjourned