

**Resource Development Committee
Meeting Notes
September 6th, 2017
Chatham Street Conference Room/Buggy Building**

Attendance: John Kirkman, Chet Mann, Tamara Brogan, Michael Silverman, Bill Stone

1. Keith Clark resigned from the Task Force. John Kirkman agreed to be liaison for *S3 Housing Connect*.
2. It was decided that meetings should be kept on the first Wednesday of every month but at 8:15 AM instead of 8:00.
3. Bill Stone gave updates about *Sanford Job Express*. Bill S. previously spoke with Bill Cline to get information. *Sanford Job Express* is a 501C3 organization has two vehicles, and is funded through United Way and donations. Bill Cline seemed open to a partnership, but was concerned about transportation issues and the times the shelters would need rides. *S3 Housing Connect* needs to determine our transportation needs. Resource Development committee will also see if COLTS would be open to partnering with this initiative.
4. Tamara Brogan read an email sent from Emily Hare about grants. *S3 Housing Connect* either needs to create its own 501C3 or find an organization that the group could partner with for grants. Sanford is able to apply for these funds as well. eCivis could be used to find available grants. *S3 Housing Connect* needs to create a needs list and place the items in priority for grant writing. We need to decide why we need the money and how it will be used.
5. Tamara discussed information on Rapid Rehousing. Rapid Rehousing is HUD monies allocated via the Emergency Solutions Grant (ESG) and distributed through the DHHS Department of Aging and Adult Services to all states. The Region 7 Housing Committee meets quarterly in Sanford at the Johnston Lee Harnett Community Action/Board of Elections office on S. Steele Street. Tamara will continue to get information about Rapid Rehousing and pass the information onto the committee.
6. Tamara talked with Brad Simon from the Service Provision committee to make a recommendation to *S3 Housing Connect* about an addition of an expert in addiction and mental health to the group.
7. Michael Silverman gave an update on how shelters in other communities are funded and the possibility of the Hale Center being used as a shelter. The Hale Center is outdated and does not have AC. During the winter months, it is used for sports through Parks & Recreation. Larger cities get HUD and federal grants through annual allocations. They have staff specifically for writing grants. Smaller cities use local government, nonprofits, churches, businesses, and the entire community to seek grants. Michael will continue looking into this.
8. The committee discussed the article that was sent about the city working with homeless people to create day jobs.

Action Items

1. Tamara will discuss with *S3 Housing Connect* to get a list of needs for grants and talk with Jefferey Rawlings from JLHCA about placing this item on the agenda.
2. Tamara will talk with Karen Kennedy about 501C3 status and the city using eCivis for grants. She will also talk with Karen about Emily Hare's transportation grant suggestions and about getting out applications for a part time grant writer or volunteer.
3. Chet Mann will ask the city about the article and the ramifications of helping homeless people get jobs.
4. Michael will continue to look into specifics of how smaller communities get funding for shelters.
5. It was suggested to have a discussion with committee chairs and Jefferey about transitional housing and a day center to help people with services.