

**Sanford/Lee County Meeting Addressing Homelessness**

Thursday, July 27, 2017

Lee County Government Center, 106 Hillcrest Drive

Gordon Wicker Room

5:00 – 8:00 p.m.

- I. Arrival and Meal
- II. Welcome, Introductions, Agenda Review
- III. Review Draft Documents
  - a. Name, Mission, Goals, Committees
  - b. By-laws
- IV. Break
- V. Committee Reports
  - a. Low Barrier Shelter
  - b. Service Provision
  - c. Housing
  - d. Community Engagement
  - e. Resource Development
  - f. Data and Metrics
- VI. Break
- VII. Strength, Weaknesses, Opportunities, Threats (S.W.O.T) Review of Information from February Summit – Charles Taylor
- VIII. Closing Remarks, Evaluation Form & Adjourn

## **DRAFT: Name, Mission, Goals, and Committees**

*To be emailed during the week of 7.24.17*

*Discussed at scheduled meeting 7.27.17*

*Submitted for Approval vote at scheduled meeting 8.10.17*

**Name: S3 Housing Connect**

**Tagline: Shelter, Services, and Stability**

**Proposed Mission: S3 Housing Connect** seeks to bring together the needed resources in Sanford and Lee County to create a coordinated and comprehensive approach to ensure that homelessness is prevented whenever possible, or is otherwise a rare, brief, and non-recurring experience.

### **Goals:**

1. To support the establishment of a low-barrier shelter.
2. To identify existing services and support for the homeless as well as gaps in those services and supports, and bring those resources into a coordinated, community wide plan.
3. To increase the availability of and access to affordable housing for individuals and families exiting homelessness
4. To engage the public and private sectors by providing information, developing educational materials, conducting forums, and promoting opportunities for service
5. To seek remedies to gaps in services and housing by identifying and seeking resources to meet the need
6. To create a series of measurable goals and timetables to motivate and guide the plan

**Committees:** There are six committees that correspond with the first 6 goals of **S3 Housing Connect:**

*(Descriptions are under review by each committee and some changes have been requested at the committee meetings. The changes will be presented at Thursday's meeting.)*

1. The overall goal of the Low Barrier Shelter Committee is to support the establishment of a low barrier shelter. Initially, this will mean helping to support the opening of "white flag" shelter for the 2017-2018 winter months. On a longer term basis, the committee is tasked with helping identify suitable sites for a permanent, year-round shelter. The committee is expected to interact with the Service Provision Committee to ensure essential linkage between outreach, shelter, and permanent housing is reflected in the shelter operating plan. Additionally the committee will assist and support the development of volunteer activities and needed in-kind services for shelter and work with the Community Engagement Committee to solicit such items.
2. The overall goal of the Service Provision Committee is to identify existing services and support for the homeless as well as gaps in those services and supports, and bring those resources into a coordinated, community wide plan. The committee is tasked to focus

- on key areas such outreach and engagement with the unsheltered homeless; coordinated intake and assessment; prevention and diversion, and; other social services
3. The overall goal of the Housing Committee is to increase the availability of and access to affordable housing for individuals and families exiting homelessness. The committee is tasked to ensure the ongoing as well as expanding opportunities for rapid re-housing and permanent supportive housing specifically. The committee is to consider developing community-wide landlord engagement and retention strategies, as well as the need for new construction for affordable or special needs permanent housing
  4. The overall goal of the Community Engagement Committee is to engage the public and private sectors by providing information, developing educational materials, conducting forums, and promoting opportunities for service. The committee is tasked to develop a public relations campaign about the work and needs of **S3 Housing Connect** including activities such as public service announcements, community events, and volunteer recruitment. The committee is also tasked to explore the creation of additional job opportunities for those moving from homelessness to housing.
  5. The overall goal of the Resource Development Committee is to seek remedies to gaps in services and housing by identifying and seeking resources to meet the need. The committee is tasked to help identify and secure needed funds, both cash and in-kind, from both public and private sources.
  6. The overall goal of the Data and Metrics Committee is to create a series of measurable goals and timetables to motivate and guide the plan. The committee is tasked to utilize the NC Homeless Management Information System and possibly other data sources to develop reporting out mechanisms and a dashboard for the website. The committee is asked determine baseline numbers and draft measurable goals for review and approval by the governing body. The committee is directed to adopt the definition of homelessness by HUD for its work.

Initial Tasks: To be undertaken by a working group comprised of city staff, consultant, and intern

1. To create a sustainable governance structure reflecting diverse community sectors that will formulate, energize, and perpetuate the mission
2. To develop resource guide(s) for the homeless and wider community
3. To develop a written plan with stated goals and timetables for 2018 work of **S3 Housing Connect**

**Logo Design Ideas For  
Discussion &  
Sample Products for Logos**



*Housing Connect*



*Housing Connect*



*Housing Connect*







*Housing Connect*





*Housing Connect*



# *Housing Connect*

---

2540 Matthew Street  
Sanford, North Carolina 27330

Email: [taskforce@untotheleastofthem.com](mailto:taskforce@untotheleastofthem.com)  
Phone: 463-474-7328

**Coordinated Assessment  
Intake Form**

**Jefferey to discuss Thursday**

# Prevention and Diversion Screen (Page 1 of 2) *Instructions in italics*

## INTRODUCTORY QUESTIONS

1. Are you homeless or do you believe you will become homeless in the next 72 hours?

Yes  No

*HUD definition of homeless: living in a place not meant for human habitation, in emergency shelter (including domestic violence shelter), in transitional housing, or exiting an institution where they temporarily resided for up to 90 days and were in shelter or a place not meant for human habitation immediately prior to entering that institution.*

2. Are you currently residing with, or trying to leave, an intimate partner who threatens you or makes you fearful?

Yes  No

*If no to Question 1 AND Question 2, refer to mainstream resources (Appendix B)*



*If yes to Question 2, refer to DV resources (Appendix B). If yes to Question 2, clients are referred to DV resources and DO NOT PROCEED WITH THIS ASSESSMENT or any part of the Coordinated Assessment process*

3. Where did you sleep last night? \_\_\_\_\_

4. Was it a safe location?  Yes  No

*If no, ask "What made the location unsafe?" "Is there another place you can think of where you feel safe and could stay for a couple of nights?"*

*If unsafe due to domestic violence, refer to DV services (Appendix B).*

## PREVENTION/DIVERSION QUESTIONS

5. Why did you have to leave the place you stayed last night? \_\_\_\_\_

Could you stay tonight at the same location?  Yes  No

*If no, skip to Question 6*

- a. What would you need to help you stay where you stayed last night again?

Landlord mediation

Conflict resolution

Rental assistance (Amount: \$ \_\_\_\_\_)

Utility assistance (Amount: \$ \_\_\_\_\_)

Other financial assistance (Amount: \$ \_\_\_\_\_)

Other assistance (Please describe: \_\_\_\_\_)

**Prevention and Diversion Screen (Page 2 of 2)** *Instructions in italics*

b. **Would it help if I contacted the person you stayed with? What is the best way to contact that person?**

Name \_\_\_\_\_ Phone \_\_\_\_\_  
Contact date(s) and result \_\_\_\_\_

6. **Is there anyone else you (and your family) could stay with? Friends, family, co-workers?**

Yes  No

*If no, skip to Question 7*

a. **What would you need to help you stay there?**

- Landlord mediation
- Conflict resolution
- Rental assistance (Amount: \$ \_\_\_\_\_)
- Utility assistance (Amount: \$ \_\_\_\_\_)
- Other financial assistance (Amount: \$ \_\_\_\_\_)
- Other assistance (Please describe: \_\_\_\_\_)

b. **Would it help if I contacted someone you can stay with? What is the best way to contact that person?**

Name \_\_\_\_\_ Phone \_\_\_\_\_  
Contact date(s) and result \_\_\_\_\_

7. **Is the assistance needed to prevent or divert this household from entering the homeless system available in your community?**

Yes  No

8. **If no, what was the result of this screening process for this household?**

- Referred to shelter
- Referred to DV program
- Received hotel/motel voucher
- No assistance given
- Referred to Transitional Housing
- Other